

# Residential Standard Offer Program Incentive Form

Instructions:

- 1. THIS FORM MAY ONLY BE UTILIZED WITH PRIOR WRITTEN AUTHORIZATION BY THE PROGRAM TEAM**
  2. Ensure all data applicable to the measures you installed is completely filled-in. Ensure you & the customer sign & date the form.
  3. Include a copy of the customer invoice reflecting the incentive as a discount, any field notes, AHRI certificate, and photos.
  4. Email to : [programs.swepcola@clearesult.com](mailto:programs.swepcola@clearesult.com) or [elisha.pratt@clearesult.com](mailto:elisha.pratt@clearesult.com).
- Failure to completely fill-out this form & submit required documentation will result in a delay, rejection, adjustment, or cancellation of incentive payment.

**MAXIMUM INCENTIVE PER RESIDENCE IS \$1,000 INCLUDING ALL MEASURES INSTALLED!**

Project Information						
Street Address:			Unit or Apt #:			
City:	State: LA	Zip:		Parish:		
Occupant Name:			Phone:			
E-mail Address:				<input type="checkbox"/> Declined to provide e-mail address	<input type="checkbox"/> None	
Property Owner or Manager Information						
<input type="checkbox"/> Occupant named above is also the home owner.						
Name:				Phone:		
Street Address:			Unit or Apt #:			
City:	State:	Zip:				
E-mail Address:				<input type="checkbox"/> Declined to provide e-mail address	<input type="checkbox"/> None	
Participating Contractor Information						
Name:				Phone:		
Street Address:			Unit #:			
City:	State:	Zip:				
E-mail Address:						
Account Information						
SWEPCO Account #:				Meter #:		
SWEPCO Account Holder Name:						
Incentive Information						
<input type="checkbox"/> Incentive was provided to the Occupant or Home Owner or Property Manager as reflected as a discount on the invoice. Please forward incentive(s) to the Participating Contractor named above.						
Building Information						
Building Type:	<input type="checkbox"/> Single Family	<input type="checkbox"/> 4 or less units	<input type="checkbox"/> Apartment/Multifamily	<input type="checkbox"/> Manufactured Home		
Total Sq Ft:			Estimated Year Built:			
<input type="checkbox"/> Residence is cooled by electric central air conditioning (mandatory to qualify for incentives).						
<input type="checkbox"/> Residence is older than 1 year (mandatory to qualify for incentives).						
<input type="checkbox"/> Residence is metered by SWEPCO LA (mandatory to qualify for incentives).						
Heating Fuel Type:	<input type="checkbox"/> Heat Pump	<input type="checkbox"/> Electric	<input type="checkbox"/> Gas	<input type="checkbox"/> Other:		
Estimated year installed:			Capacity:	Btu (estimated)		
Water Heater Type:	<input type="checkbox"/> Electric	<input type="checkbox"/> Gas	<input type="checkbox"/> Heat Pump	Estimated year installed:		
For Administrative Purposes Only:	<input type="checkbox"/> Submittal received in good order		Date: _____			
	<input type="checkbox"/> Submittal received with errors		Date: _____			

## Residential Standard Offer Program Incentive Form

Address: \_\_\_\_\_

### FLOOR INSULATION

- Achieved minimum R-19 value after measure was installed
- Installed insulation is properly secured & touches the subfloor

Installation Date: \_\_\_\_\_

Total Floor Square Feet		Heating Type	Rate		Incentive Amount
	X	Heat Pump	\$0.10	=	\$
		Electric	\$0.20		
		Natural gas	Not eligible		

### WALL INSULATION

- Achieved minimum R-19 value after measure was installed at knee wall
- Achieved minimum R-13 value after measure was installed at interior wall
- Residence is electrically heated (mandatory)

Installation Date: \_\_\_\_\_

Type Wall:

Knee wall

Interior wall

Total Wall Sq Ft		Rate		Incentive Amount
	X	\$0.35	=	\$

By signing below, we agree that the Contractor has stated that all work has been completed concerning this project.

Customer agrees to allow SWEPCO gridSMART or CLEAResult to perform an on-site verification (Quality Assurance) of installed measures, if required. Customer further understands that failure to allow an inspection within 60 days may result in forfeiture of incentive amount.

Contractor understands that any measure-related repairs required as a result of Quality Assurance verification inspection will be provided to the Customer at no cost.

Incentive paperwork and required electronic data inputs into all applicable field tools must be submitted in good order within 35 calendar days of work completion to receive incentive reimbursement within 45 calendar days of incentive submittal.

<b>Customer Signature:</b>		<b>Date:</b>	
<b>Contractor Signature:</b>		<b>Date:</b>	

## Residential Standard Offer Program Incentive Form

### Terms and Conditions

Customer and Contractor acknowledge and agree to the following terms and conditions.

1. Incentives will only be received if the equipment installed or services performed qualify in accordance with the program standards.
2. The incentive from SWEPCO is assigned to help offset the cost to install the energy efficiency upgrades. Customer is responsible for paying the balance of the costs associated with such upgrades including, but not limited to, cost of materials and contractor fees.
3. Customer is responsible for paying a contractor for any fees associated with installing the energy efficiency upgrades or performing services and SWEPCO has no part in any agreement between the contractor and homeowner.
4. The incentives associated with any project will only be paid to a SWEPCO participating contractor for work performed on a home with a valid SWEPCO electric meter.
5. Qualifying new product(s) must be installed in accordance with all applicable federal, state, and local laws, building codes, and manufacturer's specifications.
6. Customer and contractor participation in SWEPCO's Residential Energy Efficiency Program is voluntary. SWEPCO has the right to change or modify the program at any time.
7. Customer will allow, if requested, a representative from SWEPCO or any authorized third party reasonable access to the project site to verify the installed product before or after an incentive is paid. The verification of installation must be scheduled within 60 calendar days of customer contact by SWEPCO. SWEPCO may contact the contractor, if needed, to verify installation and may provide customer's name and/or address to complete this verification. If SWEPCO is unable to verify the installation of products and/or the performance of work, customer will be required to reimburse SWEPCO for the total amount of the incentive.
8. If a tenant, customer is responsible for obtaining the property owner's permission to install measures under this program. By providing a signature on the Project Completion Form upon project completion, customer indicates this permission has been obtained.
9. Customer and Contractor agree to indemnify SWEPCO and its agents, and employees against all loss, damage, expense, and liability, resulting from injury to, or death of persons; against all injury to property arising out of or in any way connected with any measures installed or services performed.
10. Customer understands that to receive a incentive, the equipment installed must qualify in accordance with the program guidelines.
11. All projects must be installed and/or services must be performed by a contractor participating in SWEPCO's Residential Program. The selection of a participating contractor to perform the work is the sole decision of the property owner or authorized lessee/occupant. Inclusion of a participating company to perform work does not represent an endorsement by Southwestern Electric Power Company (SWEPCO) or CLEARResult of any product, individual, or company. Work performed by participating companies is not guaranteed or subject to any warranty, either expressed or implied, by either SWEPCO or CLEARResult. Neither SWEPCO nor CLEARResult make any guarantee or any other representation as to the quality, cost, or provided effectiveness of the products provided or work performed by any participating company or by its employees, subcontractors, or suppliers.
12. Customer and Contractor agree to defend, protect, indemnify, and hold harmless SWEPCO and CLEARResult, its respective officers, directors, agents, and employees (herein referred to as "indemnified Parties") from and against any and all claims, losses, agents, expenses, attorneys' fees, damages, demands, judgments, causes of action, suits, and liability in tort, contract, or any other basis and of every kind whatsoever (hereinafter referred to as "claims") arising out of contractors, its agents or subcontractors, acts or omissions incident to or related in any way to, directly or indirectly, the services agreement and/or the Program. Customer and Contractor acknowledge and agree that with respect to any claims brought against the Indemnified Parties, Customer and Contractor will be required to waive as to the Indemnified Party any defense it may have by virtue of the Worker's Compensation Laws of any state, to the extent allowed by law.

*Customer Copy*